

## **QA Module**



### Gain control over document accuracy with advanced quality assurance capabilities

Ensuring your complex documents are accurate is too important to be left to a patch work of emailed files, printed proofs and excel tracking. The Messagepoint QA Module is an add-on to the Messagepoint platform that enables your teams to take control over the quality assurance process with task management, real-time visibility into status, and advanced visualization and tracking for the changes required in your critical customer communications.



#### Streamline proofing processes.

With side-by-side document version comparisons, detailed version tracking, and onscreen annotations, the Messagepoint QA Module makes it easy to see where changes need to be made and whether they are complete.



#### Gain control over complex projects.

Manage tasks across teams and assign to individuals or groups to ensure your deadlines are met. Gain complete control with customizable workflows and total visibility into tasks by date, by assignee, status, subject, attribute or tag and the ability to re-assign tasks on the fly to optimize team workloads.

25				Address changes/defects in	MP and Upload
	► Start			General	
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#### Understand status with real-time visibility.

With easily configurable, detailed dashboards and reporting, your management and project teams always know the status of quality assurance processes for complex documents and multi-stakeholder projects.

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			Grid Financial Card Offers - Project 10	0242.pdf		0	1	2
			Grid Financial Postcard - Project 1010	01.pdf		1	1	2
			Grid LTB Mortgage Changes 2021 Q1	.pdf		0	1	1
			Grid LTB Overdraft Changes 2011 Q1	.pdf		0	3	1
			Insurance_Letters_2021_Q1.pdf			0	1	2
			* Favorite Items 🔕					
			Disclosures 2021-01-14 12:57pm by Mike Sno	wdon				- None
			Grid Banking Correspondence 2020-09-21 3:19pm by Mike Snow					- Note
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#### Resolve and manage issues.

The Messagepoint QA Module enables you to manage and assign tasks and issues across teams to route content updates and approvals to SMEs. The ability to redirect assignments not only enables managers to balance workloads, but also broader visibility and collaboration across multi-functional teams involved in complex proofing processes.

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Issues with Assigne	ees: Matthew Swindoll							1
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# Collaborate with multi-stakeholder proofing and testing teams.

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	Group issues by:	Assignees 🗸	
Assignees		Completed Issues	Total Issues
Michael Lentz		0	4
Chelsea Todd		0	3
Lisa Masterson		0	2
Judah Swindley		4	6



To learn more about Messagepoint, visit <u>messagepoint.com</u>. If you're interested in scheduling a demo, please contact us at 1-800-492-4103, or email us at <u>info@messagepoint.com</u>.



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